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## ACQUISITION DATA SHEET

regarding the acquisition of a "**Multifunctional Calibrator**"

Nr./No..2 data / date.10.04.2023..

### Contractor, Object, Description and Schedule of Acquisition

**AEROSTAR S.A.** with the head office in: municipality of BACAU, 9, Condorilor Street, county of BACAU, country ROMANIA, phone number +4.0234.572023, fax number +4.0234.572023, email addresses: [aerostar@aerostar.ro](mailto:aerostar@aerostar.ro); [augustin.vasile@aerostar.ro](mailto:augustin.vasile@aerostar.ro), fiscal identification code RO950531, registered at the Trade Register of Bacau under no. J04/1137/1991, as a Beneficiary of the non-refundable financing from the State Budget, through the de minimis aid scheme: "**Support granted for the implementation of the Program to increase the competitiveness of industrial products**", administered by the Ministry of Economy, for the implementation of the Project: "**Endowing the Laboratory Service – AEROSTAR SA with equipment specific to the manufactured products and activities carried out**", in accordance with the Financing Contract No. 10/ dated 28.02.2023

requests **Price Quotations** for the acquisition of a "**Multifunctional Calibrator**"/**R.F.Q.** regarding the purchase of a "**Multifunctional Calibrator**", as part of the afore-mentioned Project.

The granting of non-refundable financing from the State Budget through the above-mentioned scheme covers a maximum non-refundable amount, representing a percentage share of 50%, but not more than 150.000,00 Lei (Ron).

1. **Implementation address:** BACAU, 9, Condorilor Street, county of BACAU.
2. **Procedure for awarding the contract:** The Contract will be awarded in compliance with the following principles: non-discrimination, fair treatment, mutual recognition, transparency, proportionality, accountability, economy, efficiency, effectiveness.
3. **Deadline for submission of tenders:** **Thu/20.04.2023**, inclusive.
4. **Means and methods to submit the tenders:**
  - 4.1 Tenders on paper, in sealed/closed envelope, to bear the following mentions:
    - a) Title of acquisition and of project for which the tender is submitted, respectively: „**Tender regarding the acquisition of a "Multifunctional Calibrator", regarding the purchase of a "Multifunctional Calibrator"– Project "Endowing the Laboratory Service – AEROSTAR SA with equipment specific to the manufactured products and activities carried out" related to the de minimis aid scheme "Support offered for the implementation of the Program for increasing the competitiveness of industrial products"**,
    - b) Also mention: the name and address of the Tenderer, as well as the name and address of AEROSTAR SA.
    - c) "**Do not open until 21.04.2023, inclusive**"
  - 4.2 The tenders will be submitted by one of the following methods:
    - a) Directly to the REGISTRATION OFFICE of AEROSTAR S.A., with entry registration number
    - b) Sent by POST, with registered mail with a form of acknowledgment of receipt or express COURIER, with a clear date of dispatch.
5. **Address where the tenders are submitted:** The tenders are submitted/sent in original, at the head office of AEROSTAR S.A., in the municipality of Bacau, 9, Condorilor Street, the county of Bacau, country Romania.
6. **Receiving the Tenders:**

The tenders are registered at the Registration Office of Aerostar, in the order of arrival.  
Late offers are not accepted.  
The tenders arrived after the submission deadline will also be deemed to have been submitted within the deadline, provided all the following conditions are met:

  - a) The tenders were sent by registered mail at the Post Office or they were handed over to a courier service prior to the submission deadline;



- b) The tenders were registered at the Registration Office of Aerostar no later than on the day preceding the date set for opening the tenders.

The Post Office's receipt and the registration or attestation by the express courier service on the submitted document serve as proof of the date of submission of the document.

Alternative tenders to the basic tender are not accepted.

**7. The tender will contain** the following documents:

- a) Letter of Intent; Technical Offer; Commercial Offer – models are available on the website [www.aerostar.ro](http://www.aerostar.ro), section [www.aerostar.ro/minimis-calibrator-re-en](http://www.aerostar.ro/minimis-calibrator-re-en)  
b) Certificate of good standing, issued in the last 30 days;  
c) Special power of attorney from the tendering company (showing that action is being taken on its behalf, with regard to this tender).

**NOTE: Failure to submit one or more documents requested above shall lead to rejection of the tender, without proceeding to its technical or commercial/financial evaluation.**

**8. Method of preparing the tender:**

- a) The technical offer will be prepared so as to ensure the possibility of verifying its correspondence with the Technical Specifications mentioned in the Tender Book – available on the website [www.aerostar.ro](http://www.aerostar.ro), section [www.aerostar.ro/minimis-calibrator-re-en](http://www.aerostar.ro/minimis-calibrator-re-en);  
b) Commercial offer: the tenderer shall express the firm price in Lei (Ron) and/or in Euro, with and without VAT. The value mentioned in the tender will include all the information related to prices, tariffs, as well as other commercial/financial conditions related to the object of the Acquisition Agreement, in compliance with the Specifications listed in the above/mentioned Tender Book;  
c) Language of the tender: the tender will be presented in Romanian for the Tenderers located in Romania or tenderers with subsidiaries, branches or secondary place of business/lucrative facility in Romania; for the other tenderers, the tender can be submitted in English;  
d) The documents will be presented in original, signed by the legal representative of the tenderer or its proxy, and the documents submitted as copies will bear the mention „in accordance with the original” and the signature of the legal representative/proxy.

***The offer will be considered firm and will be maintained for at least 30 days from the date of its submission.***

**9. Schedule of Tendering and Acquisition Procedure/Activities**

- a) **Deadline for sending requests for clarification:** Tue/11.04.2023, inclusive;

All requests for clarification should be submitted by the same method applied for submitting the tenders (see points 4, 6 above) or by email to the address: [aerostar@aerostar.ro](mailto:aerostar@aerostar.ro).

- b) **Deadline for responding to the request for clarification:** Wed/12.04.2023, inclusive;

- c) **Deadline for submitting the tenders:** Thu/20.04.2023, inclusive;

- d) **Deadline for opening the offers:** Fri/21.04.2023, inclusive;

- e) **Deadline for communicating the results:** Mon/24.04.2023, inclusive;

- f) **Deadline for submitting the appeals:** Thu/27.04.2023, inclusive;

- g) **Deadline for settling the appeals:** Fri/28.04.2023, inclusive;

- h) **Deadline for communicating the final results and for awarding the Acquisition Contract („sale-purchase” contract):** Tue/02.05.2023, inclusive.

**10. Awarding the Contract:** The criterion for awarding the contract is the lowest price, provided that the offers meet all the selection criteria.

**11. Draft Acquisition Agreement („sale-purchase”)** – models are available on the website [www.aerostar.ro](http://www.aerostar.ro), section [www.aerostar.ro/minimis-calibrator-re-en](http://www.aerostar.ro/minimis-calibrator-re-en)

**For more details you can contact us at the email address:** [aerostar@aerostar.ro](mailto:aerostar@aerostar.ro).